

NEW HOPE-SOLEBURY SCHOOL DISTRICT
*Engaging, Enriching, and Empowering All Students
through a World-Class Education*

Finance Committee

December 14, 2017

6:00PM – Upper Elementary School LGI

*Per BOG 006.2, all public meetings of the Board of Directors,
including committees, are audio recorded.*

Call to Order

Approve Minutes from the November 16, 2017 Meeting

Old Business

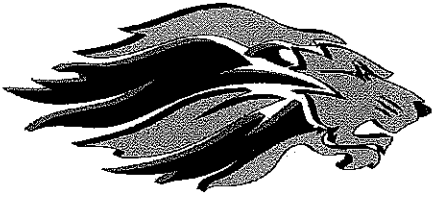
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New Business

- 2017-2018 Budget
 - Fiscal Dashboard
 - Budget Transfers
- 2018-2019 Budget – Preliminary
- Contracts
 - New
 - Portnoff Law Associates – Delinquent Tax Collection
 - Renew

Public Comment

Adjournment



Finance Committee Minutes

November 16, 2017

Board Chair— Mr. Neale Dougherty

Administrative Liaison—Mr. Andrew Lechman

Attendance—Please see the accompanying committee attendance sheet.

Mr. Dougherty was not able to attend the meeting so Mr. Cowell called the meeting to order at 6:00pm.

The minutes of the October 19, 2017 meeting were approved.

Old Business

- No Old Business was discussed.

New Business

- Presentation of the Audit Report for the year ended June 30, 2017
 - Bill Hamilton and Karianne Tomosky of Mayer Hoffman McCann P.C. provided the committee with a presentation summarizing the highlights of the audited financial statements for the year ended June 30, 2017. The audit process continues to get a little more efficient from prior years. The auditors have issued an unmodified opinion which is a clean audit or the financial statements are free from material misstatements.
 - The committee was able to ask questions during the presentation and there were questions around the following topics:
 - PSERS Liability – Is this really meaningful to the district. This is a required estimate on the statement of net position that is required per GAAP to be on the statement. This had a material for all school districts across the state and had little to no impact on bond rating agencies ratings process for school districts.
 - Capital Assets – What is the process to review and account for capital items.
 - Budgetary Transfers – Were all handled via the appropriate board approval process.
 - The committee recommended the audit report be moved to the board agenda for final acceptance by the Board.
- Delinquent Tax Collection Option – Portnoff Law Associates

- Mr. Lechman introduced this topic at the last committee meeting. The committee agreed that they would like to hear further from an associate of Portnoff. Mr. Lechman introduced Kevin Buraks from Portnoff Law Associates to review the services that Portnoff has to offer around the collection of delinquent taxes. The district has options in the collection of delinquent property taxes. MCTLA is the law Portnoff collects under and they have been in the business of collecting delinquent taxes for municipal clients for 28 years and they currently represent 42 school districts across the state. The district has the ability to set collection parameters and set hardship policies with positive incentives which the county is not able to offer. Fees and costs are billed through to the delinquent taxpayer not the school district. If the delinquent taxpayer responds to the first letter they don't have any penalty for legal fees. MCTLA process allows for 100% of the claims to be collectible instead of only 95%. The county charges a 5% commission for collection which costs our district about \$30k per year based on \$600k in collections and the district has the option to pass this onto the tax payer.
- The following comments/questions were posed during this discussion:
 - Timing of the collection was discussed – Portnoff is able to start the collection process sooner than the county and they are able to be more aggressive in the collection process.
 - What is the cost to the district and what is your revenue stream – The only cost to the district is \$40 for the initial communication to the delinquent taxpayer which the district will get back when the delinquent taxes and fees are paid. Portnoff does not collect this fee until they collect an equal amount in delinquent taxes for the district. Portnoff generates its revenue from fees charged to delinquent taxpayers during the collection process.
 - The district also has the ability
- The committee recommended that Mr. Lechman request draft agreements from Portnoff with the 5% commission fee included as a pass through and then request the solicitor to review. These agreements will then be brought back to the finance committee for a final recommendation to the full Board.
- 2017-2018 Budget
 - Mr. Lechman provided a brief overview of the current status of the 2017-2018 budget as compared to the same period in the prior year. Currently all revenues and expenses are trending normally. It was noted that EIT is already lagging the prior year by \$205,000. The committee also requested a review of the campus revitalization project financials and at future meetings the project documents that are reviewed at the facilities committee meeting will be included in the finance committee packet as available.
 - Mr. Lechman provided an update on the current status of the state budget. The state budget has finally been approved. Governor allowed the budget to become law without his signature. The revenue package has over \$1B of one time revenue sources to balance the budget which is not sustainable. House

Bill 1285 was approved by the voters during the November election. At this time we see no immediate impact to school districts as a result.

- 2018-2019 Budget – First look
 - Mr. Lechman provided a brief overview of the current status of the 2018-2019 budget. For the third year a needs based budget philosophy has been used to create our operating budget. To date all department directors have created a first draft of their budgets and we are in the process of meeting to review each individual budget. The budget numbers included in the future projections are a reflection of the first pass with only about half of the budgets reviewed. Revenue includes the assumption of a 2.4% tax increase. Highlights of the budget are:
 - Revenues: \$40.90M
 - Expenditures: \$41.15M
 - Use of Fund Balance: \$250,000
 - While this is a substantial improvement over previous years, when looking out multiple years for the projections we still have a growing gap between revenues and expenditures.
 - A more detailed preliminary budget will be reviewed with the finance committee in December and the Board will be asked to approve that the preliminary budget be made available for public inspection at the December Board meeting and to approve a preliminary budget at the January Board meeting.

Public Comment

- Public comments were made throughout the meeting and are captured in the meeting minutes as appropriate.
- The following comments were made about non-agenda items:
 - Mr. Marcus – What is the current status of the F1 Visa program.

Mr. Cowell adjourned the meeting at 8:08pm.

Respectfully submitted,

Andrew Lechman
Business Administrator

New Hope - Solebury School District
2017 - 2018 Fiscal Dashboard - Current
November 30, 2017

	16-17 Budget	16-17 Actual	16-17 YTD	16-17 YTD %	17-18 Budget	17-18 YTD	17-18 YTD %
Beginning Uncommitted Fund Balance	4,332,021				4,768,811		
Committed Fund Balance - PSERS	700,000				960,000		
Total Beginning Fund Balance - July 1st	5,032,021				5,728,811		
Revenues							
Local Revenue							
Real Estate Taxes	26,826,194	26,875,862	26,332,083	98%	27,952,708	27,339,037	98%
Delinquent Tax	600,000	522,749	129,832	22%	600,000	133,050	22%
Transfer Tax	760,000	917,066	358,467	47%	760,000	352,644	46%
Earned Income Tax	3,800,000	4,203,127	1,367,597	36%	3,750,000	1,055,840	28%
Other Local Revenue	322,817	478,925	81,328	25%	423,067	179,557	42%
State Revenue - General	2,794,910	3,071,603	1,328,882	48%	2,842,977	1,315,016	46%
State Revenue - Retirement/FICA Subsidy	3,331,452	3,266,250	99,928	3%	3,564,215	96,521	3%
Federal Revenue	269,515	146,310	29,927	11%	219,500	22,594	10%
Total Revenue	38,704,888	39,481,892	29,728,044	77%	40,112,467	30,494,260	76%
Expenditures							
Salaries and Wages	18,097,148	18,000,582	5,553,996	31%	18,183,490	5,521,408	30%
Benefits & Taxes	10,683,618	10,413,019	3,137,739	30%	11,151,650	3,237,674	29%
Professional Services	2,369,938	2,084,760	814,894	39%	2,022,343	660,395	33%
Property Services	920,085	832,545	282,652	34%	391,886	107,299	27%
Purchased Services	3,298,423	3,144,494	825,532	26%	3,447,693	952,070	28%
Supplies, Books, Software and Fuel	962,378	688,629	356,252	52%	1,751,446	701,028	40%
Equipment	235,771	173,350	80,210	46%	96,210	27,958	29%
Interest, Fees, and Dues	856,913	820,756	386,461	47%	1,065,386	521,916	49%
Principal and Transfers	2,686,686	2,626,967	2,156,316	82%	2,227,500	1,405,000	63%
Total Expenses	40,110,960	38,785,102	13,594,053	35%	40,337,604	13,134,749	33%
ACTIVITY FOR YEAR	(1,406,072)	696,790	2,102,862		(225,137)		
PROJECTED ENDING UNCOMMITTED FUND BALANCE	2,925,949	4,768,811	436,790		3,043,674		
Fund Balance Percentage of Expenditures	7.29%	12.30%			7.55%		
PSERS Committed Fund Balance	700,000	700,000			700,000		
Capital Projects Fund Balance		260,000			1,760,000		
TOTAL ENDING COMMITTED FUND BALANCE	700,000	960,000			2,460,000		
TOTAL ENDING FUND BALANCE - JUNE 30TH	3,625,949	5,728,811			5,503,674		

Fiscal Dashboard - 2017-2018 Highlights

2017-2018

Revenue - Overall trending in line with prior year - 76% received

- EIT: 17-18 YTD is lagging last year by \$300k
- State Revenue - Revenue plan has been approved
- Other Local Revenue - Increase due to:
\$50,000 donation designated for athletics and increased interest income due to higher interest rates

Expenditures - Overall trending in line with prior year 33% used down from 35%

- Debt Service - Prior year included a \$2M payment in August to close out the 1999 bond series.

New Hope - Solebury School District
2017 - 2018 Fiscal Dashboard - Future Projections
November 30, 2017

	18-19 Budget	Change from 17-18	19-20 Projection	20-21 Projection	21-22 Projection
Beginning Uncommitted Fund Balance	3,043,674		2,926,211	2,248,376	1,164,942
Committed Fund Balance - PSERS & CAPITAL PROJECTS	2,460,000		2,460,000	2,460,000	2,460,000
Total Beginning Fund Balance - July 1st	5,503,674		5,386,211	4,708,376	3,624,942
Revenues					
Local Revenue					
Real Estate Taxes	28,867,604	914,896	29,457,874	30,044,949	30,659,065
Delinquent Tax	525,000	(75,000)	525,000	525,000	525,000
Transfer Tax	760,000	0	760,000	760,000	760,000
Earned Income Tax	3,750,000	0	3,750,000	3,750,000	3,750,000
Other Local Revenue	444,067	21,000	444,067	444,067	444,067
State Revenue - General	2,753,170	(89,807)	2,724,072	2,724,072	2,724,072
State Revenue - Retirement/FICA Subsidy	3,767,097	202,882	4,002,285	4,166,316	4,331,609
Federal Revenue	210,000	(9,500)	60,000	60,000	60,000
Total Revenue	41,076,937	964,471	41,723,298	42,474,403	43,253,813
Expenditures					
Salaries and Wages	18,472,259	288,769	18,964,197	19,522,393	20,097,335
Benefits & Taxes	11,941,550	789,900	12,665,292	13,257,239	13,867,278
Professional Services	2,089,355	67,012	2,089,355	2,089,355	2,089,355
Property Services and Utilities	415,725	23,839	415,725	415,725	415,725
Purchased Services	3,322,253	(125,440)	3,327,436	3,332,774	3,338,272
Supplies, Books, Software and Fuel	1,552,958	(198,488)	1,552,958	1,552,958	1,552,958
Equipment	120,875	24,665	120,875	120,875	120,875
Interest, Fees, and Dues	1,142,924	77,538	1,083,140	1,013,290	960,635
Principal and Transfers	2,136,500	(91,000)	2,182,155	2,253,228	2,301,568
Total Expenses	41,194,399	856,795	42,401,133	43,557,837	44,744,001
ACTIVITY FOR YEAR	(117,462)		(677,835)	(1,083,434)	(1,490,188)
PROJECTED ENDING UNCOMMITTED FUND BALANCE	2,926,211		2,248,376	1,164,942	(325,245)
Fund Balance Percentage of Expenditures	7.10%		5.30%	2.67%	-0.73%
PSERS Committed Fund Balance	700,000		700,000	700,000	700,000
Capital Projects Fund Balance	1,760,000		1,760,000	1,760,000	1,760,000
TOTAL ENDING COMMITTED FUND BALANCE	2,460,000		2,460,000	2,460,000	2,460,000
TOTAL ENDING FUND BALANCE - JUNE 30TH	5,386,211		4,708,376	3,624,942	2,134,755
					1,241,055

Assumptions

Revenue

- Act 1 Index - 2.40% in 18-19 and 2.0% beyond
- State - Education subsidy amount adjusted to reflect current state subsidy amount per 15-16 approved budget
- Retirement/FICA subsidy increase with Expenditure increases

Expenditures - 18-19 now reflects first look of 18-19 budget process

- Beyond 18-19
 - Salary Average increase of 3%
 - Payroll Benefits - 3% to match salary increase
 - Medical - 6% increase
 - Retirement - Increase based on PSERS schedule released December 2017
 - Insurance - Increase 3% per year
 - Debt Service - Matches current debt service schedule projections

NEW HOPE-SOLEBURY SCHOOL DISTRICT

2017-2018 PRELIMINARY BUDGET

DECEMBER 14, 2017

Overview: The first look of the budget is a very early look at the first version of the budget for the 2018-2019 fiscal year. The budget will be reviewed and updated regularly through an iterative process until it gets to its final version which will be presented in May 2018 and Board approved in June 2018.

Process: The budget process is facilitated by the Business Administrator, but is a consolidation of the work done by multiple stakeholders across the district. The Business Administrator is responsible for creating the budget model. The expenditure budget model is then sent to each building and department director to create the budget for their respective areas. We continue to utilize a needs based budget philosophy in the creation of the district budget. This requires a collaborative approach, working with building and department staff, to create a budget that appropriates funds efficiently based only on the absolute needs to provide our students with a high level education. The department/building directors present their budgets to an internal team for vetting to assure all expenditures are based on needs. This version of the budget reflects one iteration of this process.

Expenditures: The preliminary budget shows an increase of \$856,000 or 2.2% from the prior year.

- Salaries and Wages - \$290,000 increase
 - Administrators – Per the current Act 93 agreement.
 - Teacher's Contract expired June 30, 2017 – Assumption used based on the future projection assumptions.
 - Support Staff Contract expires June 30, 2018 – Assumption used based on the future projection assumptions.
 - Reduction of \$240,000 for Retirement incentives
- Benefits and Taxes - \$790,000 increase
 - Medical Benefits – First look of benefits will not be provided until December 22, 2017.
 - Assumption was 11% increase based on first look from prior year.
 - Change of 1% has an impact of approximately \$32,000
 - PSERS – Employer rate is confirmed at 33.43% which is lower than the projection of 34.18%.
 - \$350,000 increase or about 6%
- Other Expenditure Categories - \$220,000 Decrease
 - Special Education Tuition - \$180,000 Decrease
 - Technology 1:1 Devices - \$150,000 Decrease
 - Transportation - \$30,000 Increase (Contractual 2.5% for 5th year of contract)
 - MBIT - \$25,000 Increase
 - Staff Professional Development - \$45,000 increase
 - Capital Reserve - \$50,000 increase to \$100,000

Revenues:

- Earned Income Tax – No Change
 - 16-17 Actual was \$4.2M, but the prior two years were \$3.75M

- Budget was left as \$3.75M until an increase in trend develops.
- Delinquent Tax – Reduction of \$75,000 to be in line with prior year actual.
- State Revenues
 - Educational Subsidies – Remain flat to 17-18 Budget
 - Reduction to Special Education out of state revenue line item as all students have been brought back from out of state placements which created the savings in the Special Education Tuition expense line item.
 - Retirement and FICA Subsidy - \$200,000 based on increased expense
 - Receive 50% subsidy on all PSERS and FICA expenditures
- Federal Revenues – Slight reduction in Title allocation
- Real Estate Taxes – Ran 3 scenarios
 - 0.00% Tax Increase – No increase in real estate taxes generated
 - 2.40% Tax Increase - \$ 710,000 Increase to the Act 1 Index
 - 3.10% Tax Increase - \$ 915,000 Increase to the Act 1 Index plus Exceptions
 - Exceptions for PSERS and Special Education cost increases

Scenario 1 - 0.00% Tax Increase				
	17-18	18-19	19-20	20-21
Beginning Fund Balance	5,503,674	4,478,111	2,874,014	845,793
Total Revenue - 0.00% Tax Increase	40,168,837	40,797,036	41,529,616	42,290,130
Total Expenditures	41,194,399	42,401,133	43,557,837	44,744,001
Surplus / (Deficit)	(1,025,562)	(1,604,097)	(2,028,221)	(2,453,871)
Ending Fund Balance	4,478,111	2,874,014	845,793	(1,608,078)

Scenario 2 - 2.40% Tax Increase - Act 1				
	17-18	18-19	19-20	20-21
Beginning Fund Balance	5,503,674	5,181,150	4,294,152	2,997,371
Total Revenue - 2.40% Tax Increase	40,871,876	41,514,135	42,261,057	43,036,200
Total Expenditures	41,194,399	42,401,133	43,557,837	44,744,001
Surplus / (Deficit)	(322,524)	(886,998)	(1,296,780)	(1,707,801)
Ending Fund Balance	5,181,150	4,294,152	2,997,371	1,289,571

Scenario 3 - 3.10% Tax Increase - Act 1 plus Exceptions				
	17-18	18-19	19-20	20-21
Beginning Fund Balance	5,503,674	5,386,211	4,708,376	3,624,942
Total Revenue - 3.10% Tax Increase	41,076,937	41,723,298	42,474,403	43,253,813
Total Expenditures	41,194,399	42,401,133	43,557,837	44,744,001
Surplus / (Deficit)	(117,462)	(677,835)	(1,083,434)	(1,490,188)
Ending Fund Balance	5,386,211	4,708,376	3,624,942	2,134,755

Budget Unknowns that are still being monitored:

Revenues

- State Educational Subsidies – Finalized with State Budget
- Rabbit Run Creek Development

Expenditures

- Teacher's Contract Expired June 30, 2017
- Support Staff Contract Expires June 30, 2018
- Benefits Rates – Medical, Dental, Worker's Comp
- Charter School Enrollment
- MBIT Enrollment/Tuition
- Bucks County IU special education services costs

NEW HOPE-SOLEBURY SCHOOL DISTRICT

**Resolution Authorizing Proposed Preliminary Budget
Display and Advertising**

RESOLVED, by the Board of School Directors of New Hope-Solebury-School District,
as follows:

1. The School District shall make the Proposed Preliminary Budget available for public inspection at least 20 days before the date scheduled for adoption of the Preliminary Budget.
2. At least 10 days before the date scheduled for adoption of the Preliminary Budget, the Secretary shall advertise a **Preliminary Budget Notice** in substantially the form as presented to the School Board. The notice shall be advertised once in a newspaper of general circulation and shall be posted conspicuously at the School District offices.
3. The Act 1 index applicable to the School District as calculated by the Pennsylvania Department of Education is 2.4%.

NEW HOPE-SOLEBURY SCHOOL DISTRICT

BY: _____
John Capriotti, President

ATTEST:

Andrew Lechman, Secretary

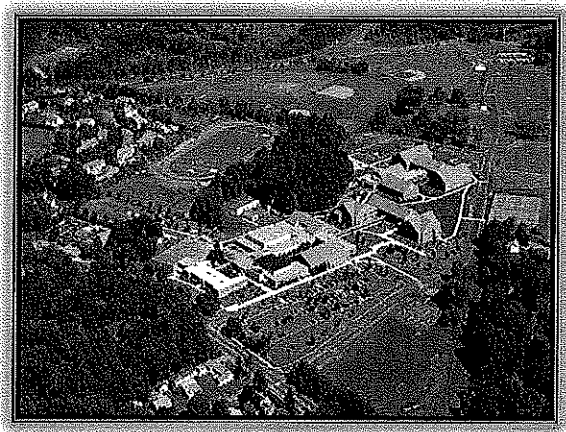
(SEAL)

New Hope-Solebury School District

Preliminary Budget

July 1, 2018 through June 30, 2019

December 21, 2017



Photograph by Robert Heath, Jr.



New Hope – Solebury School District
Lower Elementary, Upper Elementary, Middle and High Schools

Located in Bucks County, Southeastern Pennsylvania

NEW HOPE-SOLEBURY SCHOOL DISTRICT
PRELIMINARY BUDGET – December 21, 2017
July 1, 2018 through June 30, 2019

Attached for your review and consideration for approval is the preliminary budget for the 2018-2019 fiscal year. The school budget process is governed by Act 1 of 2006 which establishes a set index by which property taxes cannot be raised beyond. For the 2018-2019 year that rate is calculated to be 2.4%. Districts can apply for exceptions to increase property taxes beyond the index if certain criteria are met. Part of that criteria is completing a preliminary budget that sets the preliminary tax rate above the index. It also establishes a specific timeline for the budget process. There are two specific paths that school districts can take to approve a budget:

- 1) Adopt a resolution to remain within the Act 1 Index
- 2) Adopt a resolution authorizing proposed preliminary budget display and advertising

The recommendation is to follow path 2. The preliminary budget is exactly that, it is preliminary. It can and will be reviewed and refined all the way to approving it in its final form in June 2017. Passing of the preliminary budget will allow the opportunity to be approved for exceptions beyond the Act 1 index. This does not require the final budget to include a tax increase beyond the index or even a tax increase at all, but it allows for the opportunity.

Allowing for flexibility is critical due to how many unknowns exist in the budget process at this early stage. As presented in the attached, the total expenditure budget is \$41,194,399, which is being funded by revenue of \$41,076,937 which includes a tax increase of 3.1%. That would require a usage of fund balance of \$117,462 to balance the budget. In 2017-2018 \$225,137 was used to balance the budget.

Our goal remains to achieve a structurally balanced budget for the first time in a number of years and we believe this can be accomplished with the 18-19 budget. We also believe that this can be accomplished within the act 1 index of 2.4%. This early in the process there are still many unknowns that will become clearer as we move toward a final budget in June.

Respectfully submitted,

Steven M. Yanni
Superintendent

Andrew G. Lechman
Business Administrator

**NEW HOPE-SOLEBURY SCHOOL DISTRICT
PROJECTED CHANGES IN FUND BALANCE**

Tax Increase	2013 - 2014	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	0.0%	2.4%	3.1%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
Beginning Unassigned Fund Balance	5,621,953	6,008,728	5,131,940	4,332,022	4,768,812	3,043,675	3,043,675	3,043,675
Add: Revenue								
Local	30,794,410	30,450,331	31,298,049	32,997,729	33,485,775	33,438,571	34,141,609	34,346,671
State	4,751,877	5,295,947	5,702,806	6,337,853	6,407,192	6,520,266	6,520,266	6,520,266
Federal	100,384	77,853	88,318	146,310	219,500	210,000	210,000	210,000
Other	11,541	-	-	-	-	-	-	-
Total Revenue	35,658,212	35,824,131	37,089,173	39,481,892	40,112,467	40,168,837	40,871,876	41,076,937
Less: Expenditures								
Salaries and Wages	16,498,421	17,466,071	18,033,385	18,000,582	18,183,490	18,472,259	18,472,259	18,472,259
Benefits & Taxes	7,755,982	8,151,799	9,874,902	10,413,019	11,151,650	11,941,550	11,941,550	11,941,550
Professional Services	2,059,228	2,120,189	2,043,782	2,084,760	2,022,343	2,089,355	2,089,355	2,089,355
Property Services and Utilities	910,390	780,950	723,598	832,545	391,886	415,725	415,725	415,725
Purchased Services	2,783,958	2,855,465	2,948,775	3,144,494	3,447,693	3,322,253	3,322,253	3,322,253
Supplies, Books, Software and Fuel	857,992	940,162	800,642	688,629	1,751,446	1,552,958	1,552,958	1,552,958
Equipment	316,502	303,525	117,641	173,350	96,210	120,875	120,875	120,875
Interest, Fees, and Dues	849,035	564,565	669,993	820,756	1,065,386	1,142,924	1,142,924	1,142,924
Principal and Transfers	3,239,929	3,518,192	3,176,373	2,626,967	2,227,500	2,136,500	2,136,500	2,136,500
Total Expenditures	35,271,437	36,700,919	38,389,091	38,785,102	40,337,604	41,194,399	41,194,399	41,194,399
Revenue Less Expenditures	386,775	(876,788)	(1,299,918)	696,790	(225,137)	(1,025,562)	(322,524)	(117,462)
Add: Use of Committed Fund Balance	-	-	500,000	-	-	-	-	-
Ending Unassigned Fund Balance	6,008,728	5,131,940	4,332,022	4,768,812	3,043,675	2,018,112	2,721,151	2,926,212
Percent of Expenditures	17.04%	13.98%	11.28%	12.30%	7.55%	4.90%	6.61%	7.10%
Fund Balance Summary								
Unassigned	6,008,728	5,131,940	4,332,022	4,768,812	3,043,675	2,018,112	2,721,151	2,926,212
Committed	1,200,000	1,200,000	700,000	960,000	2,460,000	2,460,000	2,460,000	2,460,000
Total Ending Fund Balance	7,208,728	6,331,940	5,032,022	5,728,812	5,503,675	4,478,112	5,181,151	5,386,212
Percentage of Expenditures	20.44%	17.25%	13.11%	14.77%	13.64%	10.87%	12.58%	13.08%

NEW HOPE-SOLEBURY SCHOOL DISTRICT
REVENUE BUDGET HISTORY

<i>Account Description</i>	<i>Actual 2013/2014</i>	<i>Actual 2014/2015</i>	<i>Actual 2015/2016</i>	<i>Actual 2016/2017</i>	<i>Budget 2017/2018</i>	<i>Budget 2018/2019</i>	<i>Budget to Budget Change</i>
Real Estate Tax - Solebury	19,746,425	20,200,436	20,646,575	21,844,969	23,294,521	23,994,388	689,867
Real Estate Tax - New Hope	4,844,163	4,939,867	5,096,590	5,343,950	5,771,756	6,013,965	242,209
Homestead/Farmstead Exemptions	-	-	-	-	(628,000)	(628,000)	-
Discounts on Taxes - Solebury	(329,261)	(340,091)	(348,499)	(365,514)	(148,369)	(148,369)	-
Discounts on Taxes - New Hope	(78,432)	(81,435)	(82,243)	(88,950)	(380,640)	(396,935)	(16,295)
Penalties on Taxes - Solebury	41,712	56,099	46,888	60,005	(92,560)	(97,945)	(5,385)
Penalties on Taxes - New Hope	9,618	24,890	25,520	14,150	54,000	55,000	1,000
Subtotal - Real Estate Tax	24,234,225	24,799,767	25,384,830	26,808,610	27,892,208	28,807,104	914,896
Interim Real Estate Tax - Solebury	43,724	22,645	19,908	50,884	48,500	30,000	(18,500)
Interim Real Estate Tax - New Hope	25,865	28,793	15,174	16,367	12,000	30,500	18,500
Public Utility Realty Tax	35,726	36,442	35,404	33,722	33,500	33,500	-
Payments in Lieu of Taxes	67	67	67	67	67	67	-
Earned Income Tax	4,534,026	3,749,239	3,749,681	4,203,127	3,750,000	3,750,000	-
Real Estate Transfer Tax	835,247	739,476	943,076	917,066	760,000	760,000	-
Subtotal - Local Taxes	29,808,880	29,376,429	30,148,439	32,029,844	32,496,275	33,411,171	914,896
Delinquent Real Estate Taxes	653,034	684,207	743,248	522,749	600,000	525,000	(75,000)
Earnings on Deposits & Investments	10,875	14,389	14,668	57,341	28,000	50,000	22,000
Gate Receipts	10,183	10,340	10,104	10,328	11,000	10,000	(1,000)
IDEA Pass Through Funds	221,005	235,022	227,578	237,402	225,000	225,000	-
Rental from Facilities	38,780	51,330	46,954	44,048	40,000	40,000	-
Donations	-	60,000	67,031	40,000	50,000	50,000	-
Tuition from Nonresident Students	595	1,619	5,254	2,739	500	500	-
Receipts from Other LEA's in PA	-	-	-	-	35,000	-	-
Miscellaneous Local Revenue	51,058	11,443	20,886	18,913	-	-	-
SUBTOTAL - LOCAL REVENUE	30,794,410	30,444,778	31,283,862	32,963,364	33,485,775	34,346,671	860,896
Basic Instructional Subsidy	1,136,958	1,136,958	1,161,646	1,201,577	1,189,104	1,200,000	10,896
Subsidy - Special Education	513,979	516,934	599,068	531,266	505,360	505,000	(360)
Subsidy - Special Education Out of State	-	-	-	100,000	100,000	-	(100,000)
Transportation Subsidy	87,136	98,215	122,651	86,313	75,000	75,000	-
Transportation Subsidy - Nonpublic	46,585	14,325	-	30,000	30,000	30,000	-
Rental & Sinking Fund Payments	120,690	95,771	-	262,703	56,843	56,500	(343)
Rental & Sinking Fund Payments-MBIT	-	-	-	-	37,800	37,800	-
Homestead/Farmstead Exemptions	813,176	853,791	790,868	781,677	776,370	776,370	-
Nurse Services Subsidy	28,717	28,546	27,615	27,706	27,500	27,500	-
PA Accountability Grant	13,871	36,917	-	-	-	-	-
Ready To Learn	-	-	49,442	49,442	45,000	45,000	-
Social Security/Medicare Subsidy	601,645	646,711	659,423	654,549	677,598	706,683	29,085
Retirement Subsidy	1,389,119	1,864,780	2,292,092	2,611,700	2,886,618	3,060,414	173,797
SUBTOTAL - STATE REVENUE	4,751,876	5,292,947	5,702,806	6,336,933	6,407,192	6,520,266	113,075
Title I Grant	75,985	64,587	54,898	47,332	47,500	40,000	(7,500)
Title II Grant	21,356	10,679	28,203	12,576	22,000	20,000	(2,000)
Medical Assistance Payments	-	-	-	69,741	150,000	150,000	-
Medical Assistance Payments	3,043	2,587	5,217	2,333	-	-	-
SUBTOTAL - FEDERAL REVENUE	100,384	77,853	88,318	131,982	219,500	210,000	(9,500)
Refund - Prior Year Expenditures	11,090	5,554	601	11,000	-	-	-
Tuition from Other LEA's	-	-	-	-	-	-	-
Insurance Recoveries	-	-	13,585	23,365	-	-	-
SUBTOTAL - OTHER REVENUE	11,541	5,554	14,187	34,365	-	-	-
TOTAL REVENUE	35,658,211	35,821,132	37,089,173	39,466,644	40,112,467	41,076,937	964,471
Percentage Increase	6.5%	0.5%	3.5%	6.1%	12.0%	6.1%	6.1%

Real Estate Tax Budget (2018-2019)

	Account Code	New Hope Borough	Solebury Township	Totals
Total Assessments		60,883,370	243,871,310	304,754,680
Incremental Assessments				-
Total Assessments		60,883,370	243,871,310	304,754,680
Millage Rate		100.7248	100.7248	100.7248
Taxes Billed		6,132,465	24,563,889	30,696,354
Less: Act 153 Discounts		-	122,000	122,000
Less: Tax Relief		148,369	628,000	776,369
Net Taxes Billed		5,984,096	23,813,889	29,797,985
Less: Estimated Liens		118,500	447,500	566,000
Net Collections	6111	5,865,596	23,366,389	29,231,985
Less: Discounts on Current Taxes	6211	97,945	396,935	494,880
Add: Penalties on Current Taxes	6311	15,000	55,000	70,000
Net Taxes to be Collected		5,782,651	23,024,454	28,807,105

**NEW HOPE-SOLEBURY SCHOOL DISTRICT
EXPENDITURE SUMMARY - BY OBJECT**

ACCOUNT	ACCT TITLE	14-15 Actual	15-16 Actual	16-17 Actual	17-18 Final Budget	18-19 Preliminary Budget	18-19 Prelim to 17-18 Final	Change
110	ADMIN SALARIES	1,662,605	1,811,110	1,737,096	1,568,952	1,634,500	65,548	4.2%
115	ADMIN RETIREE PAYOUT	-	-	79,399	47,352	20,000	(27,352)	-57.8%
120	TEACHERS	12,433,158	12,717,901	12,541,607	12,669,800	13,042,379	372,579	2.9%
121	NATL CERT/DOCTORATE	36,000	49,000	51,000	52,000	54,000	2,000	3.8%
122	SUBSTITUTES	94,853	118,442	24,975	80,000	80,000	-	0.0%
123	TEACHER OTHER PAY	108,590	82,971	63,606	112,126	97,659	(14,467)	-12.9%
125	TEACHER RETIREE PAYOUT	-	-	222,798	240,000	30,000	(210,000)	-87.5%
126	EMPLOYEE OPT OUT PMTS	113,267	139,859	135,500	132,000	126,000	(6,000)	-4.5%
130	PROF WAGES	211,597	356,713	333,050	260,506	265,729	5,223	2.0%
131	STUDENT ACTIVITIES	163,187	-	-	133,236	134,575	1,339	1.0%
140	TECHNICAL	272,700	286,376	295,955	312,770	321,993	9,223	2.9%
150	CLER WAGES	779,386	803,110	787,214	794,555	818,313	23,758	3.0%
180	LABORERS	835,928	868,005	864,888	893,060	916,641	23,581	2.6%
190	INST ASSTS	754,800	799,897	863,500	887,133	930,470	43,337	4.9%
	Total Salary	17,466,071	18,033,385	18,000,588	18,183,490	18,472,259	288,769	1.6%
210	GROUP INSURANCE	2,979,848	3,656,699	-	-	-	-	#DIV/O!
211	MEDICAL INSURANCE			2,972,754	3,160,647	3,507,851	347,204	11.0%
212	DENTAL INSURANCE			243,218	239,728	260,720	20,992	8.8%
213	GROUP LIFE INSURANCE			61,191	61,896	63,043	1,147	1.9%
214	DISABILITY INSURANCE			168,036	167,434	169,146	1,712	1.0%
215	VISION INSURANCE			15,382	12,487	13,496	1,009	8.1%
281	RETIREE INSURANCE			128,842	98,303	105,091	6,788	6.9%
220	SOCIAL SECURITY	1,301,662	1,335,810	1,313,582	1,355,195	1,413,365	58,170	4.3%
230	RETIREMENT	3,703,517	4,590,845	5,230,720	5,769,061	6,116,654	347,593	6.0%
240	TUITION REIM	72,880	136,839	117,782	103,200	103,200	-	0.0%
250	UNEMPLOYMENT COMP.	10,018	30,743	19,697	25,000	25,000	-	0.0%
260	WORKERS COMP.	76,389	143,247	138,020	143,099	149,584	6,485	4.5%
290	OTHER BENEFITS	7,486	2,299	3,796	15,600	14,400	(1,200)	-7.7%
	Total Benefits	8,151,799	9,896,482	10,413,020	11,151,650	11,941,550	789,900	7.1%
322	PROFESSIONAL SERV.-I.U.	563,825	506,298	633,400	293,387	270,000	(23,387)	-8.0%
324	REGISTRATIONS	37,441	16,815	19,692	44,500	88,600	44,100	99.1%
330	OTHER PROFESSIONAL	472,574	377,483	486,636	852,266	840,191	(12,075)	-1.4%
340	TECHNICAL SERVICE	11,000	19,000	79,938	81,000	81,000	-	0.0%
390	CONT SERVICE	1,035,349	1,124,186	865,095	751,190	809,564	58,374	7.8%
	Total Professional Services	2,120,189	2,043,782	2,084,761	2,022,343	2,089,355	67,012	3.2%
411	DISPOSAL SERVICE	21,191	24,993	25,993	26,486	26,900	414	1.6%
414	LAWN CARE	87,381	63,353	57,847	95,000	95,800	800	0.8%
424	WATER/SEWAGE	11,357	13,929	10,299	13,000	13,000	-	0.0%
430	REPAIRS & MAINTENANCE	254,765	181,865	267,608	194,440	217,225	22,785	11.7%
438	REPAIRS-TECHNOLOGY	3,685	1,668	735	7,000	7,000	-	0.0%
441	RENTAL OF FACILITIES	4,463	5,652	1,595	1,100	1,100	-	0.0%
442	RENTAL OF EQUIPMENT	3,242	4,049	52,269	54,860	54,700	(160)	-0.3%
	Total Purchase Property Services	386,083	295,507	416,346	391,886	415,725	23,839	5.7%
513	CONTRACTED CARRIER	1,387,249	1,400,634	1,287,493	1,442,289	1,471,576	29,287	2.0%
516	STUDENT TRANS.-I.U.	147,005	234,530	236,341	245,000	245,000	-	0.0%
521	FIRE INSURANCE	61,113	58,676	58,718	58,641	58,000	(641)	-1.1%
522	AUTO INSURANCE	14,209	12,265	12,243	12,265	17,000	4,735	38.6%
523	GENERAL PROPERTY & LIAB.	29,913	17,085	24,386	27,269	26,500	(769)	-2.8%
525	BONDING INSURANCES	52,117	67,357	67,264	73,250	51,250	(22,000)	-30.0%
529	OTHER INSURANCES	-	7,334	-	-	20,000	20,000	0.0%
530	POSTAGE	20,423	20,866	13,917	25,765	25,755	(10)	0.0%
538	TELECOMMUNICATIONS	62,076	96,859	76,754	65,700	56,000	(9,700)	-14.8%
549	ADVERTISING	3,367	1,738	597	4,000	3,170	(830)	-20.8%
550	PRINTING & BINDING	7,538	8,416	9,735	9,625	9,750	125	1.3%
560	TUITIONS	-	-	12,212	10,000	-	(10,000)	-100.0%
561	TUITIONS TO OTHER LEA'S	(4,900)	-	-	-	-	-	0.0%
562	CHARTER SCHOOL TUITION	181,245	108,734	128,031	204,350	218,350	14,000	6.9%
564	TUITIONS TO VOTECH	181,955	213,750	442,201	388,124	411,555	23,431	6.0%
566	COMMUNITY COLLEGE	-	-	-	-	15,000	15,000	0.0%
567	APPROVED PRIVATE SCHOOLS	-	-	-	-	-	-	0.0%

**NEW HOPE-SOLEBURY SCHOOL DISTRICT
EXPENDITURE SUMMARY - BY OBJECT**

ACCOUNT	ACCT TITLE	14-15 Actual	15-16 Actual	16-17 Actual	17-18 Final Budget	18-19 Preliminary Budget	18-19 Prelim to 17-18 Final	Change
569	TUITION- OTHER	671,082	670,053	748,939	839,910	656,367	(183,543)	-21.9%
580	TRAVEL	28,858	17,444	14,360	29,505	24,980	(4,525)	-15.3%
595	I.U. PAYMENTS	12,215	13,034	11,288	12,000	12,000	-	0.0%
	Total Other Purchased Services	2,855,465	2,948,775	3,144,479	3,447,693	3,322,253	(125,440)	-4.0%
610	GENERAL SUPPLIES	428,821	322,708	306,408	456,506	426,488	(30,018)	-6.6%
618	ADMIN SOFTWARE - NOW 650	-	-	-	-	-	-	0.0%
621	NATURAL GAS	68,358	43,665	47,588	60,000	60,000	-	0.0%
622	ELECTRICITY	326,508	384,425	368,610	363,000	363,000	-	0.0%
623	BOTTLED GAS	-	-	-	-	-	-	0.0%
624	FUEL OIL	75,740	71,235	34,102	75,800	75,800	-	0.0%
626	GASOLINE	5,072	3,942	3,747	7,000	7,000	-	0.0%
630	FOOD	6,139	5,925	2,549	3,700	2,850	(850)	-23.0%
640	BOOKS AND PERIODICALS	261,679	227,710	153,801	164,027	144,502	(19,525)	-11.9%
648	ED SOFTWARE - NOW 650	-	-	-	-	-	-	0.0%
650	SUPPLIES - TECHNOLOGY	331,736	261,668	287,047	621,413	473,318	(148,095)	-23.8%
	Total Supplies	1,504,053	1,321,278	1,203,852	1,751,446	1,552,958	(198,488)	-16.5%
751	NONCAPITAL EQUIP - NOW 610	-	-	-	-	-	-	0.0%
752	CAPITAL EQUIPMENT	47,023	7,775	18,398	30,870	56,075	25,205	81.6%
757	NONCAPITAL TECH - NOW 650	-	-	-	-	-	-	0.0%
756	CAPITAL TECH EQUIPMENT	87,478	17,320	-	53,090	50,000	(3,090)	-5.8%
758	CAPITAL TECH SOFTWARE	-	-	55,936	12,250	14,800	2,550	20.8%
	Total Equipment	134,501	25,095	74,334	96,210	120,875	24,665	33.2%
810	DUES AND FEES	43,251	44,114	42,170	55,698	54,436	(1,262)	-2.3%
831	INTEREST- LOANS	519,814	585,961	778,585	1,008,188	1,086,988	78,800	7.8%
890	MISCELLANEOUS EXPENDITURE	1,500	-	-	1,500	1,500	-	0.0%
	Total Other Objects	564,565	630,075	820,755	1,065,386	1,142,924	77,538	9.4%
910	PRINCIPAL PAYMENTS	3,508,692	3,160,000	2,626,316	2,075,000	1,985,000	(90,000)	-4.3%
930	FUND TRANSFERS	9,500	9,500	651	2,500	-	(2,500)	-100.0%
939	OTHER FUND TRANSFERS	-	-	-	-	1,500	1,500	0.0%
940	BUDGETARY RESERVE	-	-	-	150,000	150,000	-	0.0%
990	MISC OTHER	-	25,212	-	-	-	-	0.0%
	Total Other Use of Funds	3,518,192	3,194,712	2,626,967	2,227,500	2,136,500	(91,000)	-3.5%
	Total 300 - 800	11,083,049	10,459,225	10,371,494	11,002,464	10,780,590	(221,874)	-2.1%
	Total	36,700,919	38,389,092	38,785,102	40,337,604	41,194,399	856,795	2.2%
	Perecntage Change	4.1%	4.6%	1.0%	4.0%	2.1%		

**NEW HOPE-SOLEBURY SCHOOL DISTRICT
EXPENDITURE SUMMARY - BY FUNCTION**

Function		14-15 Actual	15-16 Actual	16-17 Actual	17-18 Final	18-19	Change
						Preliminary	
1110	Regular Programs	14,095,052	14,689,305	15,045,477	15,459,750	16,066,381	3.9%
1225	Speech and Language	(92)	-	-	165,500	165,500	0.0%
1233	Autistic Support	659,127	690,477	758,171	852,436	889,167	4.3%
1241	Learning Support	2,667,521	3,064,657	3,175,316	3,093,687	3,381,351	9.3%
1243	Gifted Support	320,133	347,042	364,674	425,284	416,662	-2.0%
1260	OT and PT Support	-	-	-	93,500	93,500	0.0%
1280	Early Intervention	990	-	121,940	25,000	25,000	0.0%
1290	Other Support	1,293,028	1,281,635	1,315,178	1,155,087	958,507	-17.0%
1341	Home Economics	58,416	65,205	10,000	10,000	-	-100.0%
1350	Industrial Arts	303,870	323,852	351,515	401,541	401,855	0.1%
1360	Business Education	72,635	64,514	36,451	98,035	104,519	6.6%
1390	Other Vocational Ed	181,955	213,750	442,201	388,124	411,555	6.0%
1430	Homebound Instruction	8,642	2,694	1,282	9,360	9,455	1.0%
1441	Court Placements	13,909	171	590	10,000	-	-100.0%
1442	Alternative Ed Programs	59,966	1,079	-	-	-	0.0%
1000	Total - Instruction	19,735,152	20,744,381	21,622,795	22,187,304	22,923,452	3.3%
2110	Pupil Services	334,071	354,829	385,942	402,010	381,154	-5.2%
2120	Guidance Services	604,914	776,041	841,449	927,518	968,401	4.4%
2130	Attendance	106,086	116,451	43,490	42,375	45,670	7.8%
2140	Psychological Services	411,635	372,172	379,840	408,509	412,445	1.0%
2160	Social Work Services	271,338	303,557	329,543	349,506	365,081	4.5%
2220	Tech Support	9,726	9,554	-	11,000	11,000	0.0%
2240	Tech Services	838,510	972,001	936,432	965,773	810,500	-16.1%
2250	Library	702,111	757,541	777,991	839,421	841,124	0.2%
2260	Curriculum Development	759,887	833,840	603,796	647,466	649,222	0.3%
2271	Prof Dev - Certified Staff	58,735	24,032	27,777	161,484	184,450	14.2%
2272	Prof Dev - Non-Certified Staff	823	441	-	800	800	0.0%
2310	School Board	105,620	124,259	118,337	135,700	132,650	-2.2%
2320	Board Treasurer	9,520	8,674	10,009	14,508	12,890	-11.2%
2330	Tax Collection Services	155,532	133,997	139,679	167,039	176,914	5.9%
2340	Human Resources	153,141	141,587	129,022	126,603	132,596	4.7%
2350	Legal and Accounting	115,730	83,292	147,228	225,000	205,000	-8.9%
2360	Superintendent	374,115	382,689	419,355	385,246	387,107	0.5%
2370	Community Relations	2,159	3,105	1,571	3,350	3,000	-10.4%
2380	Principal	1,273,682	1,466,103	1,508,918	1,675,927	1,574,099	-6.1%
2440	Pupil Health	324,004	348,136	383,807	436,557	469,306	7.5%
2500	Business	80,726	81,370	224	-	-	0.0%
2511	Business Administrator	122,004	178,844	205,956	220,241	229,515	4.2%
2514	Payroll	95,492	102,965	142,765	108,716	110,665	1.8%
2515	Financial Accounting	86,592	94,619	162,976	173,842	174,859	0.6%
2517	Property Accounting	-	-	-	-	-	0.0%
2520	Purchasing	86,502	93,791	77,330	92,180	96,095	4.2%
2540	Duplicating	162,894	170,906	170,544	168,004	172,580	2.7%
2600	Operations and Maintenance	1,273,828	-	-	-	-	0.0%
2610	Maintenance	238,867	196,432	423,889	217,110	-	-100.0%
2611	Director of Operations	-	-	-	167,523	199,494	19.1%
2620	Buildings	1,103,566	2,512,665	2,346,539	2,356,874	2,688,898	14.1%
2630	Grounds	302,640	324,176	321,193	361,606	370,412	2.4%
2650	District Vehicles	19,925	13,081	21,960	25,650	27,250	6.2%
2660	Security	96,482	87,899	82,511	86,357	89,485	3.6%
2700	Transportation	1,121,010	1,221,332	1,136,051	1,305,080	1,327,463	1.7%
2750	Transportation - Non-Public	319,731	332,253	328,733	319,209	326,114	2.2%
2840	Support Services	327,730	374,404	410,915	457,764	473,925	3.5%
2834	Prof Dev - Non-Instructional	24,348	5,541	946	8,500	8,500	0.0%
2900	Other Support Services	12,215	13,034	11,288	12,000	12,000	0.0%
2000	Total - Support	12,085,894	13,015,610	13,028,006	14,006,448	14,070,663	0.5%
3200	Student Activities	240,225	229,891	175,341	191,919	194,955	1.6%
3250	Athletics	600,141	622,092	553,408	659,245	681,841	3.4%
3000	Total - Non-Instructional	841,866	851,984	728,749	851,164	876,796	3.0%
4200	Existing Site Improvements	-	-	-	57,000	100,000	75.4%
4000	Total - Capital Costs	-	-	-	57,000	100,000	75.4%
5100	Debt Service	4,028,507	3,742,405	3,404,901	3,083,188	3,071,988	-0.4%
5280	Activity Fund Transfers	9,500	9,500	651	2,500	1,500	-40.0%
5530	Misc Expense	-	18,339	-	-	-	0.0%
5900	Budgetary Reserve	-	-	-	150,000	150,000	0.0%
5000	Total - Other Costs	4,038,007	3,777,118	3,405,552	3,235,688	3,223,488	-0.4%
Total		36,700,919	38,389,092	38,785,102	40,337,604	41,194,399	2.1%

**New Hope - Solebury School District
Budget History**

<u>Year</u>	<u>Expenditure Budget</u>	<u>Percent Change</u>	<u>Tax Rate</u>	<u>Percent Change</u>	<u>Enrollment</u>	<u>Percent Change</u>
1987/1988	5,789,228				818	
1988/1989	6,614,542	14.26%	27.75		801	-2.08%
1989/1990	7,372,362	11.46%	30.25	9.01%	772	-3.62%
1990/1991	8,125,681	10.22%	30.70	1.49%	773	0.13%
1991/1992	8,750,413	7.69%	33.03	7.59%	806	4.27%
1992/1993	8,613,702	-1.56%	33.03	0.00%	864	7.20%
1993/1994	8,480,632	-1.54%	33.03	0.00%	866	0.23%
1994/1995	9,022,071	6.38%	33.03	0.00%	921	6.35%
1995/1996	10,171,716	12.74%	34.58	4.69%	984	6.84%
1996/1997	10,752,853	5.71%	38.50	11.34%	1,011	2.74%
1997/1998	11,480,135	6.76%	41.48	7.74%	1,042	3.07%
1998/1999	13,044,308	13.63%	46.28	11.57%	1,120	7.49%
1999/2000	15,046,946	15.35%	49.95	7.93%	1,211	8.13%
2000/2001	17,179,199	14.17%	54.73	9.57%	1,245	2.81%
2001/2002	18,584,450	8.18%	58.98	7.77%	1,262	1.37%
2002/2003	20,301,817	9.24%	63.00	6.82%	1,346	6.66%
2003/2004	22,985,531	13.22%	63.00	0.00%	1,370	1.78%
2004/2005	25,031,868	8.90%	66.98	6.32%	1,396	1.90%
2005/2006	29,993,402	19.82%	67.68	1.05%	1,434	2.72%
2006/2007	31,465,327	4.91%	68.33	0.96%	1,466	2.23%
2007/2008	30,477,302	-3.14%	71.83	5.12%	1,513	3.21%
2008/2009	32,282,792	5.92%	76.70	6.78%	1,538	1.65%
2009/2010	31,851,531	-1.34%	79.84	4.09%	1,568	1.95%
2010/2011	32,650,866	2.51%	82.15	2.90%	1,592	1.53%
2011/2012	33,397,681	2.29%	83.30	1.39%	1,592	0.00%
2012/2013	34,465,429	3.20%	84.72	1.71%	1,591	-0.06%
2013/2014	36,176,178	4.96%	86.16	1.70%	1,554	-2.33%
2014/2015	37,703,120	4.22%	87.96	2.11%	1,538	-1.03%
2015/2016	39,718,455	5.35%	89.64	1.89%	1,540	0.13%
2016/2017	40,110,960	0.99%	93.94	4.80%	1,513	-1.75%
2017/2018	40,337,604	0.57%	97.70	4.00%	1,440	-4.82%
2018/2019	41,194,399	2.12%	100.72	3.10%	1,425	-1.04%
AVERAGES		6.68%		4.45%		1.86%
Avg Last 10 Yrs		2.49%		2.77%		-0.74%

**NEW HOPE-SOLEBURY SCHOOL DISTRICT
MILLAGE HISTORY**

Fiscal Year	Tax Rate	Change	Average Tax Bill	Increase	% Incr	Act 1 Index
1988/1989	27.75		1,577.00	-		
1989/1990	30.25	2.50	1,719.08	142.07	9.01%	
1990/1991	30.70	0.45	1,744.65	25.57	1.49%	
1991/1992	33.03	2.33	1,877.06	132.41	7.59%	
1992/1993	33.03	0.00	1,877.06	0.00	0.00%	
1993/1994	33.03	0.00	1,877.06	0.00	0.00%	
1994/1995	33.03	0.00	1,877.06	0.00	0.00%	
1995/1996	34.58	1.55	1,965.15	88.08	4.69%	
1996/1997	38.50	3.92	2,187.92	222.77	11.34%	
1997/1998	41.48	2.98	2,357.27	169.35	7.74%	
1998/1999	46.28	4.80	2,630.05	272.78	11.57%	
1999/2000	49.95	3.67	2,838.61	208.56	7.93%	
2000/2001	54.73	4.78	3,110.25	271.64	9.57%	
2001/2002	58.98	4.25	3,351.77	241.52	7.77%	
2002/2003	63.00	4.02	3,580.23	228.45	7.35%	
2003/2004	63.00	0.00	3,580.23	0.00	0.00%	
2004/2005	66.98	3.98	3,806.41	226.18	6.32%	
2005/2006	67.68	0.70	3,846.19	39.78	1.11%	
2006/2007	68.33	0.65	3,883.13	36.94	0.97%	3.90%
2007/2008	71.83	3.50	4,082.03	198.90	5.17%	3.40%
2008/2009	76.70	4.87	4,358.78	276.76	6.78%	4.40%
2009/2010	79.84	3.14	4,537.23	178.44	4.09%	4.10%
2010/2011	82.15	2.31	4,668.72	131.49	2.90%	2.90%
2011/2012	83.30	1.15	4,733.80	65.09	1.39%	1.40%
2012/2013	84.72	1.42	4,814.28	80.48	1.70%	1.70%
2013/2014	86.16	1.44	4,896.11	81.83	1.70%	1.70%
2014/2015	87.96	1.81	4,998.93	102.82	2.10%	2.10%
2015/2016	89.64	1.67	5,093.91	94.98	1.90%	1.90%
2016/2017	93.9387	4.30	5,338.44	244.54	4.80%	2.40%
2017/2018	97.6962	3.76	5,551.98	213.53	4.00%	2.50%
2018/2019	100.7248	3.03	5,724.09	172.11	3.10%	

**2018/2019 is an estimate only until the final budget is approved

**AGREEMENT FOR COLLECTION OF
DELINQUENT REAL ESTATE TAXES ON BEHALF OF
NEW HOPE-SOLEBURY SCHOOL DISTRICT**

New Hope-Solebury School District (the "School District") and Portnoff Law Associates, Ltd. ("Portnoff") hereby enter into this Agreement for Collection of Delinquent Real Estate Taxes on Behalf of the School District (the "Agreement"), pursuant to the following terms and conditions:

1. Retention. The School District hereby retains Portnoff to collect its delinquent real estate taxes beginning with taxes for tax year 2017. The School District shall turn over to Portnoff for collection all real estate tax accounts that have been declared delinquent by the School District for tax year 2017 and for all subsequent tax years during the term of this Agreement. All accounts that have been or will be turned over to Portnoff for collection shall hereinafter be referred to individually as an "Account," or collectively as the "Accounts." During the term of this Agreement, Portnoff shall have the exclusive right to collect the Accounts until the Accounts are paid in full, as defined in section 9(a) below.

2. Term. The initial term of this Agreement shall expire on December 31, 2019. This Agreement shall be renewed automatically under the same terms and conditions for additional two-year terms, unless either party provides written notice of termination to the other no later than ninety (90) days prior to the expiration of any current term.

3. Obligations of Portnoff. Portnoff agrees, on behalf of the School District, to:

- (a) undertake the collection of the School District's delinquent real estate taxes in accordance with the Municipal Claims and Tax Liens Act, 53 P.S. § 7101, *et seq.* (the "MCTLA");
- (b) respond in a timely manner to all requests and inquiries by the School District for information concerning any Account;
- (c) collect, account for, and pay over to the School District, the delinquent real estate taxes collected pursuant to this Agreement, less any attorney fees and other charges, expenses and fees payable to Portnoff; and
- (d) provide financial information to auditors working on behalf of the School District with respect to routine annual audits, at no additional charge to the School District.

4. Obligations of the School District. The School District agrees, as a condition precedent to Portnoff's obligations hereunder, to:

- (a) provide Portnoff with the following information as to each delinquent Account in electronic format: (i) name of property owner(s), (ii) property address, (iii) billing address, (iv) tax parcel number, (v) vehicle

identification number (VIN) for mobile homes, (vi) assessed value of the property, (vii) docket numbers and copies of any liens, judgments or open litigation filed against the parcel, (viii) the amount of the delinquency, including an itemized and detailed breakdown of the dates and amounts of the following figures comprising the balance: principal, penalty, interest, finance charges, administrative fees, legal fees, costs, and any other individual charges, and (ix) an itemized and detailed breakdown of the dates and amounts of any payments or credits applied to the Account;

- (b) enact any and all resolutions required to: (i) authorize the entry by the School District into this Agreement; (ii) authorize Portnoff's attorneys to sign and file liens on behalf of the School District; (iii) authorize the imposition upon the delinquent property owner(s) of all outstanding attorney fees and other charges, expenses and fees, as well as all unreimbursed costs and expenses incurred by Portnoff, or any attorney(s) retained by Portnoff, in connection with any Account; and (iv) instruct the county tax claim bureau to take no action to collect the Accounts;
- (c) provide Portnoff with cooperation and candor at all times, and respond in a timely manner to all requests and inquiries Portnoff may have with regard to an Account or other matter related to this Agreement;
- (d) adopt a policy whereby requests for hardship exemptions can be properly evaluated, and Portnoff will assist, upon request, in the establishment and administration of such a policy without additional charge;
- (e) forward to Portnoff, in a timely manner, all legal notices received by the School District relating to any property or property owner against which Portnoff is collecting delinquent real estate taxes, including, but not limited to, all bankruptcy notices and notices of sale; and
- (f) with respect to any claim commenced by or against the School District that in any way relates to the collection of delinquent real estate taxes or any Account: (i) inform Portnoff, in a timely manner, of such claim; (ii) keep Portnoff advised, in a timely manner, of any developments that arise; (iii) allow Portnoff to have meaningful involvement in the School District's prosecution or defense of the claim; and (iv) allow Portnoff to intervene as a party in any litigation.

The failure of the School District to fully comply with any of its obligations in sections 4(a) through 4(f) above shall constitute grounds to terminate this Agreement. In the event that the School District is unable to provide Portnoff with the information required in section 4(a) in electronic format, the School District may hire Portnoff to convert the data into electronic format at an hourly rate of \$60.00. In the event that the data provided contains errors or is not calculated or recorded in a manner that will allow Portnoff, in its discretion, to proceed with collection, the School District may hire Portnoff to reconcile the records at an hourly rate of \$100.00. In either instance, Portnoff will not proceed without express approval from the School District.

5. Bankruptcy of Property Owner. In the event that Portnoff receives notice of a property owner's bankruptcy filing at least thirty (30) days prior to the deadline for filing proofs of claim in a Chapter 13 bankruptcy case, Portnoff will file a proof of claim on behalf of the School District for all pre-petition Accounts that have been turned over to Portnoff for collection. Unless the School District enters into a separate agreement with Portnoff to represent the School District in the property owner's bankruptcy case, Portnoff will cease its collection efforts on all Accounts for the bankrupt property owner while the bankruptcy case is open, and will resume collections after the case is closed.

6. Mobile Homes and Trailers. As set forth in section 4(a) above, the School District shall provide Portnoff with the vehicle identification number (VIN) for each mobile home and trailer associated with an Account. Portnoff shall not be obligated to proceed with collection on any Account where the mobile home or trailer is taxed separately from the real estate.

7. Consideration. In consideration of Portnoff's performance of its obligations under this Agreement, the School District hereby agrees to incur the attorney fees and other charges, expenses and fees in the amounts set forth in Exhibit "A" hereto, which amounts the School District acknowledges are fair and reasonable, and to reimburse Portnoff for any cost or expense incurred by Portnoff in the performance of its obligations under this Agreement, subject to section 9 below.

8. Outside Attorneys. Portnoff shall be permitted, at its discretion, to hire outside attorneys to assist Portnoff in the collection of the Accounts under this Agreement. The fees of such outside attorneys shall not exceed the amounts referenced in Exhibit "A" hereto.

9. Payment and Reimbursement of Portnoff's Charges, Expenses and Fees. Except as set forth in this section and sections 10 and 15 below, Portnoff shall attempt to collect its attorney fees and other charges, expenses and fees, as well as reimbursement of all costs and expenses incurred by Portnoff, and the attorney fees and other charges, expenses and fees charged or incurred by any attorney(s) retained by Portnoff, directly from the delinquent property owner(s), pursuant to applicable law. Portnoff will not pursue payment of its attorney fees and other charges, expenses and fees, or reimbursement of the costs and expenses incurred by Portnoff, or the attorney fees or other charges, expenses and fees charged or incurred by any attorney(s) retained by Portnoff, directly from the School District, unless:

- (a) the School District suspends collection on any Account prior to payment in full for non-economic reasons. The failure to approve Portnoff's request to list any real property for sheriff's sale shall be deemed a suspension of collection. Notwithstanding the above, the School District shall not incur any liability to Portnoff for suspending collection on any Account prior to payment in full if Portnoff agrees that suspension is warranted. An Account shall not be considered to be paid in full unless all of Portnoff's attorney fees and other charges, expenses and fees, as well as all unreimbursed costs and expenses incurred by Portnoff, and all attorney fees and other charges, expenses and fees charged or incurred by any attorney(s) retained by Portnoff, in connection with any Account, are paid in full; or

- (b) collection of any Account is discontinued, dismissed or delayed due to an error on the part of the School District; or
- (c) the School District sells, assigns or transfers any Account to any person(s), entity or entities, other than Portnoff; or
- (d) this Agreement is terminated and the School District instructs Portnoff to cease collection of any Account; or
- (e) this Agreement is terminated by Portnoff pursuant to section 4 above.

In the event of the occurrence of any of the actions set forth in sections 9(a) through 9(e) above, the School District immediately shall pay to Portnoff all outstanding attorney fees and other charges, expenses and fees, as well as all unreimbursed costs and expenses incurred by Portnoff, and any outstanding attorney fees and other outstanding charges, expenses or fees charged or incurred by any attorney(s) retained by Portnoff, in connection with any Account. The School District agrees that Portnoff's attorney fees and other charges, expenses and fees, as well as unreimbursed costs and expenses incurred by Portnoff, and the attorney fees and other charges, expenses and fees charged or incurred by any attorney(s) retained by Portnoff, in connection with any Account, shall be part of the lien on the real property subject to the Account, and shall remain part of the lien until satisfied by payment in full.

In the event that payment on any Account is made directly to the School District, the School District shall immediately tender said payment to Portnoff. Should the School District fail to tender to Portnoff any Account payment made directly to the School District within ninety (90) days of the School District's receipt thereof, the School District agrees that Portnoff shall be permitted to withhold the amount of said payment from the School District's remittances and apply same to the Account.

10. Notice of Fee Shifting Expense. The School District shall have the option to hire Portnoff to provide to delinquent property owners the notice of fee shifting required under Section 7106 of the MCTLA (the "MCTLA notice"). Should the School District exercise this option, the School District shall pay to Portnoff a one-time MCTLA notice expense in the amount of \$40.00 plus applicable postage for each Account, to partially cover the costs associated with: (i) setting up a computerized file and data base for the Account; (ii) providing the MCTLA notice; (iii) communicating with property owners and establishing and monitoring hardship plans and payment plans; and (iv) accounting to the School District for any monies received in response to the MCTLA notice. If the School District intends to seek reimbursement of the MCTLA notice expense from the delinquent property owners, the School District shall adopt a resolution authorizing the same. Should the School District fail to pay to Portnoff the total amount of any Notice Expense invoice within ninety (90) days of the date of the invoice, the School District agrees that Portnoff shall be permitted to withhold the total amount of the invoice from the School District's remittances and apply the withheld funds to the Notice Expense invoice.

11. Application of Payments Received by Portnoff. Amounts recovered by Portnoff pursuant to this Agreement shall be applied to the Accounts in the following order of priority: (a)

reimbursement of costs and expenses incurred by Portnoff or any attorney(s) retained by Portnoff; (b) attorney fees and other charges, expenses and fees charged by Portnoff or any attorney(s) retained by Portnoff; (c) amounts payable to the School District, including the face amount of the tax claim, the penalty, the MCTLA notice expense referenced in section 10 above, and interest.

12. Remittance by Portnoff. Portnoff will remit funds collected no less frequently than once per month, and weekly when the collected funds exceed \$1,000. Remittance will be made directly to the School District's designated account via an automated clearing house (ACH) transfer.

13. Reporting by Portnoff. For each remittance, Portnoff will send the School District a detailed accounting in an easy-to-read format via email. In the event that the School District requires additional accounting information, record organization or custom financial reporting, the School District shall be charged at an hourly rate of \$60.00 for this service, with a minimum charge of \$25.00 per request.

14. Payoff Information. Portnoff shall provide payoff information in response to requests made by third parties, including, but not limited to, mortgage companies and title insurance companies. In consideration of providing payoff information, Portnoff shall be permitted to charge the requestor a fee not to exceed \$25.00 per parcel. This section does not apply to requests made under the Pennsylvania Right-to-Know Law, 65 P.S. § 67.101, *et seq.*

15. Rights on Termination. Upon termination of this Agreement, Portnoff shall have the exclusive option to continue to act, pursuant to the terms and conditions of this Agreement, as the exclusive collector of all Accounts that have not been paid in full, as defined in section 9(a) above. In the event that this Agreement is terminated and Portnoff ceases to act as the exclusive collector of any Account, the School District:

- (a) shall immediately execute and deliver any documents that are necessary to allow Portnoff to formally withdraw its appearance in any and all pending litigation;
- (b) agrees that Portnoff shall be entitled to retaining and charging liens on the collections, recoveries, tax claims and client papers of the School District to secure the payment of outstanding attorney fees and other charges, expenses and fees, as well as unreimbursed costs and expenses incurred by Portnoff, and outstanding attorney fees and other outstanding charges, expenses and fees charged or incurred by any attorney(s) retained by Portnoff, in connection with any Account; and
- (c) agrees that Portnoff's attorney fees and other charges, expenses and fees, as well as unreimbursed costs and expenses incurred by Portnoff, and the attorney fees and other charges, expenses and fees charged or incurred by any attorney(s) retained by Portnoff, in connection with any Account, shall be part of the lien on the real property subject to the Account, and shall remain part of the lien until satisfied by payment in full.

In addition to the above, in the event that the School District terminates this Agreement and requests the return of any Account to the School District, or the transfer of any Account to any

person(s), entity or entities other than Portnoff, the School District shall immediately pay to Portnoff all outstanding attorney fees and other charges, expenses and fees, as well as all unreimbursed costs and expenses incurred by Portnoff, and all outstanding attorney fees and other outstanding charges, expenses and fees charged or incurred by any attorney(s) retained by Portnoff, in connection with any Account.

16. Indemnity and Liability. Portnoff shall indemnify and hold harmless the School District from any and all acts or omissions of Portnoff in the collection of the Accounts. The School District shall indemnify and hold harmless Portnoff from and against any and all losses, damages or claims arising from any and all acts or omissions of the School District in connection with the property owner(s) or the collection of the Accounts, including the placement for collection with Portnoff of a delinquent tax claim that is determined to be unauthorized by law, or the providing of incorrect, inaccurate or incomplete information by the School District, or the failure of the School District to provide information to Portnoff, or the failure of the School District to fulfill any of its obligations under this Agreement. The School District agrees that Portnoff shall have no liability, and the School District shall indemnify and hold Portnoff harmless, for any loss, damage or claim resulting from any obligation alleged by any county tax claim bureau, including, but not limited to, the payment or charging of commissions and the filing of reports and annual returns.

17. Conflict of Interest Waiver. There may be situations where Portnoff represents more than one municipal creditor holding liens on a given property. To the extent that the property is sold at a sheriff's sale free and clear of liens and encumbrances, a potential conflict of interest could arise, given that the sale may divest all or part of the claims of one or more clients. Because distribution of the sale proceeds is made by the sheriff's office in accordance with established law, Portnoff does not believe that representing multiple municipalities will impede Portnoff's ability to fairly and effectively represent each client. The School District confirms that it is aware of this issue and agrees to waive any potential conflict of interest that may arise.

18. Effective Date. This Agreement shall become binding and effective upon the execution of this Agreement by both the School District and Portnoff. By executing this Agreement, the School District warrants that it has the legal authority to enter into this Agreement.

19. Entire Agreement. This Agreement constitutes the entire agreement among the parties hereto concerning the subject matter set forth herein and supersedes all prior or contemporaneous oral and/or written agreements and representations not contained herein concerning the subject matter of this Agreement. The parties acknowledge that they have had the opportunity to have this Agreement reviewed by counsel of their own choosing and to negotiate the terms hereof, and that no party is deemed the drafter of this Agreement.

20. Modification. No term of this Agreement may be changed or modified without the written consent of both the School District and Portnoff.

21. Assignment. Neither Portnoff nor the School District shall assign this Agreement, or any part of this Agreement, without the prior written consent of both Portnoff and the School District.

22. Arbitration. The School District and Portnoff agree that any dispute arising out of, or relating to, this Agreement, or the subject matter thereof, whether sounding in tort, contract or otherwise, shall be submitted to binding arbitration, to be conducted by a single arbitrator agreed to by the School District and Portnoff in accordance with the rules of the American Arbitration Association, in lieu of any judicial determination of the dispute. In the event the parties are unable to agree upon an arbitrator, either party may petition the Court of Common Pleas for the appointment of an independent arbitrator. Both parties waive the right to bring judicial proceedings in connection with any dispute arising under or relating to this Agreement, including the right to a trial by jury.

23. Severability and Waiver. In the event that any portion of this Agreement is declared invalid by legislation, or order, decree or judgment of a court, this Agreement shall be construed as if such portion had not been inserted herein, and the remainder of the Agreement shall be enforced with the invalid term omitted. The failure of either party to insist upon a strict performance of any of the terms or provisions of this Agreement, or to exercise any option, right or remedy herein contained, shall not be construed as a waiver or as a relinquishment for the future enforcement of such term, provision, option, right or remedy, but the same shall continue and remain in full force and effect. No waiver by either party of any term or provision hereof shall be deemed to have been made unless expressed in writing and signed by such party.

24. Headings. The headings used in the sections, paragraphs and clauses of this Agreement are inserted for convenience only and shall not be deemed to constitute a part of this Agreement.

25. Choice of Law. This Agreement shall be interpreted in accordance with the laws of the Commonwealth of Pennsylvania.

NEW HOPE-SOLEBURY SCHOOL DISTRICT

Dated: _____

By: _____

Name:

Title:

Dated: _____

Attest: _____

Name:

Title:

PORTNOFF LAW ASSOCIATES, LTD.

Dated: _____

By: _____

Michelle R. Portnoff, Esquire

EXHIBIT "A"

Legal Fees

Initial review and sending first demand letter	\$175.00
File lien and prepare satisfaction	\$250.00
Prepare Writ of Scire Facias	\$250.00
Obtain re-issued writ	\$ 30.00
Prepare and mail letter under Pa. R.C.P. 237.1	\$ 30.00
Prepare Motion for Alternate Service	\$250.00
Obtain vehicle identification number (VIN) for mobile home	\$ 35.00
Prepare discovery in preparation for trial	\$100.00
Prepare Pre-Trial Memorandum	\$150.00
Prepare Motion for Judgment for Want of Sufficient Affidavit of Defense pursuant to 53 P.S. § 7271	\$150.00
Prepare Default Judgment	\$175.00
Prepare Writ of Execution	\$800.00
Attendance at sale; review schedule of distribution and resolve distribution issues	\$400.00
Continue sheriff sale	\$ 50.00
Prepare Petition to Assess Damages	\$ 50.00
Prepare Petition for Free and Clear Sale	\$400.00
Services not covered above	At an hourly rate between \$60.00-\$275.00 per hour

Collection Fees

Bookkeeping fee for payment plan of 3 months or less	\$ 25.00
Bookkeeping fee for payment plan of more than 3 months	\$ 50.00
Guaranteed payoff fee	\$ 25.00
Handling fee for returned check	Bank charge, if any

NEW HOPE-SOLEBURY SCHOOL DISTRICT

Resolution No. _____

RESOLUTION APPROVING COLLECTION PROCEDURES AND ADOPTING INTEREST AND SCHEDULE OF ATTORNEY FEES AND CHARGES TO BE ADDED TO THE AMOUNT COLLECTED AS PART OF UNPAID REAL ESTATE TAXES FOR DELINQUENT ACCOUNTS

WHEREAS, to be fair to all taxpayers in the New Hope-Solebury School District (the "School District"), it is necessary for the School District to recover promptly unpaid, delinquent real estate taxes (the "Unpaid Taxes"), if necessary, by legal proceedings; and

WHEREAS, the Municipal Claims and Tax Liens Act, 53 P.S. § 7101, *et seq.* (the "Act"), authorizes the addition of attorney fees, charges, costs, expenses, commissions and fees to the total payable with respect to the Unpaid Taxes, but only if the municipality involved has approved by resolution a schedule of such fees; and

WHEREAS, the School District has determined that it is in the best interest of all taxpayers and other residents to have vigorous enforcement of all delinquent taxes and other unpaid charges, utilizing the procedures set forth in the Act, except in cases of serious hardship, which the School District will address on a case-by-case basis pursuant to uniform policies; and

WHEREAS, the School District has reviewed the subject of interest and attorney fees for collection matters, and has determined that the fees set forth in the schedule hereby adopted are reasonable in amount for the services herein described.

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ENACTED BY THE SCHOOL DISTRICT AS FOLLOWS:

1. Fees to be Added to the Unpaid Taxes. The School District hereby approves the following fee schedule for the collection of the Unpaid Taxes, which fees shall be added to the Unpaid Taxes.

(a) Notice of Fee Shifting Expense. A charge of \$40.00 plus applicable postage shall be added to the Unpaid Claims for providing notice of fee shifting pursuant to § 7106 of the Act. The School District may hire a private company to perform this service and add the amount of this charge to the Unpaid Taxes.

(b) Legal Fees.

Initial review and sending first demand letter	\$175.00
File lien and prepare satisfaction	\$250.00
Prepare Writ of Scire Facias	\$250.00
Obtain re-issued writ	\$ 30.00
Prepare and mail letter under Pa. R.C.P. 237.1	\$ 30.00
Prepare Motion for Alternate Service	\$250.00
Obtain vehicle identification number (VIN) for mobile home	\$ 35.00
Prepare discovery in preparation for trial	\$100.00
Prepare Pre-Trial Memorandum	\$150.00
Prepare Motion for Judgment for Want of Sufficient Affidavit of Defense pursuant to 53 P.S. § 7271	\$150.00
Prepare Default Judgment	\$175.00
Prepare Writ of Execution	\$800.00
Attendance at sale; review schedule of distribution and resolve distribution issues	\$400.00
Continue sheriff sale	\$ 50.00
Prepare Petition to Assess Damages	\$ 50.00
Prepare Petition for Free and Clear Sale	\$400.00
Services not covered above	At an hourly rate between \$60.00-\$275.00 per hour

(c) Collection Fees.

Bookkeeping fee for payment plan of 3 months or less	\$ 25.00
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Bookkeeping fee for payment plan of more than 3 months	\$ 50.00
Guaranteed payoff fee	\$ 25.00
Handling fee for returned check	Bank charge, if any

2. Costs to be Added to the Unpaid Taxes. In addition to the fees set forth in section 1 above, the reasonable and necessary out-of-pocket charges, costs, expenses, commissions and fees incurred in collection, including, but not limited to, postage, title searches, VIN searches, prothonotary fees and charges, county tax claim bureau commissions, fees and charges, and sheriff fees, shall be added to the Unpaid Taxes.

3. Credit Card and Debit Card Charges. The School District authorizes any attorney or private collector collecting the Unpaid Taxes on behalf of the School District to accept payment of the Unpaid Taxes by credit card or debit card. Where payment is made by credit card or debit card, any fees charged by the credit card or debit card company and/or the credit card or debit card servicing agent shall be charged immediately to the credit card or debit card used to make payment. This applies to credit card or debit card payments made by mail, telephone, over the internet, or in person.

4. Interest. Interest will be assessed upon the Unpaid Taxes at a rate of 10% per annum and added to the Unpaid Taxes.

5. Collection Procedures. The following collection procedures are hereby established in accordance with the Act:

(a) At least thirty (30) days prior to assessing or imposing attorney fees in connection with the collection of an Unpaid Tax account, the School District or its designee shall mail or cause to be mailed, by certified mail, return receipt requested, a notice of such intention to the property owner or other entity liable for the account (the "Property Owner").

(b) If the certified mail notice is undelivered, then, at least ten (10) days prior to assessing or imposing such attorney fees, the School District or its designee shall mail or cause to be mailed, by first class mail, a second notice to the Property Owner.

(c) All notices required by this Resolution shall be mailed to the Property Owner's last known post office address as recorded in the records or other information of the School District or such other address obtained by the School District from the county tax assessment office.

(d) Each notice as described above shall include the following:

(i) The type of tax or other charge, the year that it became due and the amount owed, including penalty and interest;

(ii) A statement of the School District's intent to impose or assess attorney fees no earlier than thirty (30) days after receipt of the first notice, or no earlier than ten (10) days after receipt of the second notice;

(iii) The manner in which the assessment or imposition of attorney fees may be avoided by payment of the account; and

(iv) The place of payment for accounts and the name and telephone number of the School District's representative designated as responsible for collection matters.

6. Related Action. The proper officials of the School District are hereby authorized and empowered to take such additional action as they may deem necessary or appropriate to implement this Resolution.

7. Appointment of Solicitor. The School District appoints Michelle R. Portnoff, Esquire, as Solicitor for the limited purpose of collecting the Unpaid Taxes and hereby authorizes her, and attorneys under her supervision, to sign any and all documents, including municipal claims and liens, on behalf of the School District.

DULY RESOLVED AND ENACTED BY THE NEW HOPE-SOLEBURY SCHOOL DISTRICT ON _____, 2017.

NEW HOPE-SOLEBURY SCHOOL DISTRICT

[School District Seal]

Attest:

Secretary

NEW HOPE-SOLEBURY SCHOOL DISTRICT

Resolution No. _____

**RESOLUTION DIRECTING THE BUCKS COUNTY TAX CLAIM BUREAU
NOT TO COLLECT DELINQUENT REAL ESTATE TAXES
ON BEHALF OF THE NEW HOPE-SOLEBURY SCHOOL DISTRICT**

WHEREAS, the New Hope-Solebury School District (the "School District") is authorized to collect delinquent taxes pursuant to the Municipal Claims and Tax Liens Act, 53 P.S. § 7101, *et seq.*, as amended (the "Act"); and

WHEREAS, the School District has determined that it is in the best interest of all taxpayers and other residents to have vigorous enforcement of all delinquent taxes and other unpaid charges, utilizing the procedures set forth in the Act; and

WHEREAS, the School District has contracted with a third party collector for the collection of delinquent real estate taxes, utilizing the procedures set forth in the Act; and

WHEREAS, the Bucks County Tax Claim Bureau (the "Bureau") is an agent of the School District as per 72 P.S. § 5860.208 of the Real Estate Tax Sale Law (the "RETSL").

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ENACTED BY THE NEW HOPE-SOLEBURY SCHOOL DISTRICT AS FOLLOWS:

1. Until further notice, the School District declares that it is collecting the delinquent 2017 real estate taxes and future delinquent real estate taxes utilizing the procedures set forth in the Act, exclusively and independently of any other statute governing the collection of taxes, including the RETSL, and independent of any county tax claim bureau.
2. Until further notice, the School District directs the Bureau not to take any action to collect the delinquent 2017 real estate taxes and future delinquent real estate taxes, except that when the Bureau is selling any property at upset sale, private sale, judicial sale or repository sale under the procedures set forth in the RETSL, the Bureau is directed by the School District to include tax delinquencies being collected by the School District's third party collector. The School District further directs the Bureau not to incur any costs or liabilities for said delinquent taxes, except as necessary for the Bureau to include said delinquent taxes when the Bureau is selling properties at the Bureau's upset sale, private sale, judicial sale or repository sale pursuant to the RETSL.

3. The proper officials of the School District are hereby authorized and empowered to take such additional action as they may deem necessary or appropriate to implement this Resolution.

DULY RESOLVED AND ENACTED BY THE NEW HOPE-SOLEBURY SCHOOL
DISTRICT ON _____, 2017.

NEW HOPE-SOLEBURY SCHOOL DISTRICT

[Seal]

Attest:

Secretary